



# CHIPPENHAM TOWN COUNCIL

Improving the quality of town life

14 November 2023

To Councillors:

Desna Allen	Liz Alstrom
Declan Baseley (Chair)	James Bradbury
Matthew Bragg	Jenny Budgell
Clare Cape	Pete Cousins
William Douglas	Robert Giles
Gemma Grimes	Angie Litvak-Watson
Kathryn Macdermid	Conor Melvin (Vice-Chair)
Nick Murry	Andy Phillips
David Poole	Nic Puntis
John Scragg	Matthew Short
George Simmonds	Adam Ward
Myla Watts	Hayley Wilson

Extraordinary Meeting of Full Council - Monday 20 November 2023

Dear Councillor,

You are summoned to attend an extraordinary meeting of Full Council to be held in the Town Hall on Monday 20 November 2023 commencing at 7.00 pm for transaction of the business given in the Agenda attached.

Please note members of the public are invited to address the council at this meeting at 7pm. Members of the public are requested to send their public question to [enquiries@chippenham.gov.uk](mailto:enquiries@chippenham.gov.uk) by 12pm on the day before the meeting and confirm whether they will be in physical attendance or require an officer to read out the question on their behalf. Priority of physical attendance will be given to the press and those that have sent their public question in advance and will read it out, remaining seats will be allocated on a first come first served basis.

Alternatively, anyone who wishes to watch the meeting only can do so via this link: <http://youtube.com/channel/UCLhKQ0VMR7-mu7GvGYO3uGg/live>

Yours sincerely,

Councillor Declan Baseley, Mayor of Chippenham  
pp.

Mark Smith MBA LLB (Hons) CMgr FCMI FSLCC  
Chief Executive

All council meetings are open to the public and press

### RECORDING OF PUBLIC COUNCIL MEETINGS

Recording and using social media is permitted at Council meetings which are open to the public. Please note that Chippenham Town Council will be streaming this meeting to YouTube, the video recording will be available in the public domain for six months.

### 7pm - PUBLIC QUESTION TIME (not to exceed 30 minutes)

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

Any individual representation is limited to no more than 3 minutes. The Chair will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting. A record of any public participation session shall be included as an appendix to the Minutes.

## Agenda

Extraordinary Full Council - Monday 20 November 2023

	Wards affected	Page no.
1. <b><u>APOLOGIES FOR ABSENCE</u></b>		
To receive any apologies for absence.		
2. <b><u>DECLARATION OF INTEREST</u></b>		
All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct. Councillors are reminded to declare any dispensation granted in relation to any relevant matter.		
3. <b><u>MAYOR'S ANNOUNCEMENTS</u></b>		
i. To receive any announcements from the Mayor.		
<b><u>To consider the following items:</u></b>		
4. <b><u>WILTSHIRE LOCAL PLAN REVIEW CONSULTATION</u></b>	All Wards	5 - 150
To receive and consider a report from the Head of Planning informing and advising Councillors on how to respond to Wiltshire Council's Local Plan Review consultation. It sets out representations to the Local Plan Review agreed at the Planning, Environment and Transport (PET) Committee Meeting of 8 November 2023 and seeks		

	Wards affected	Page no.
agreement from Full Council to these representations (copy attached).		
5. <b><u>COMMUNITY GOVERNANCE REVIEW (CGR) - SUGGESTED AMENDMENTS</u></b>	All Wards	151 - 164
To receive and consider a report from the Head of Democratic Services regarding two proposed amendments that have been submitted to Wiltshire Council as part of the ongoing Community Governance Review (CGR). To consider if there are any further anomalies in ward boundaries that Council would support to be submitted to be reviewed by Wiltshire Council's Electoral Review Committee as part of this process (copy attached).		
6. <b><u>ITEMS FOR COMMUNICATION</u></b>		
To consider any items for communication and any items to be consulted with the Youth Council.		
7. <b><u>DATE OF NEXT MEETING</u></b>		
The next meeting of Full Council will be held at 7pm on Wednesday 22 November 2023.		